

### National Trainer, Pregnancy Decision Line

Reports To: PDL Director Direct Reports: None Exempt/Non-Exempt: Exempt Office: DFW area preferred

Pregnancy Decision Line is Care Net's call center serving women and men who are considering abortion by offering them compassion, hope, and help by presenting them with realistic alternatives and Christ centered support.

### **Position Focus**

The National Trainer of Pregnancy Decision Line (NT-PDL) will oversee the training and education of Care Net affiliates (80%) as well as the Pregnancy Decision Line (PDL) coaches (20%) in relation to serving those individuals who call PDL. As a key focus, NT-PDL maintains a system for ongoing training opportunities for affiliated centers in need of training in phone/face-to-face interaction with clients.

#### **Core Responsibilities**

- o Assists in recruitment and training of pregnancy center partners
- o Assist in the creation of online and written training materials for the pregnancy center and PDL coaching staff
- o Provides regularly scheduled informational, educational and training webinars for pregnancy center coaches

# **Essential Job Functions**

- Maintain working knowledge of abortion procedures and risks, individual state's abortion laws, pregnancy centers, and churches who are available to provide ultrasounds as well as practical help and resources to clients.
- Remain up to date on all abortion education tools, including but not limited to PDL Desk Reference Guide and PDL website.
- Generate and/or reply to an average of 25 exchanges per week from pregnancy centers of which the content will be driven by PDL marketing strategy and current call content. Replies are to be coordinated within 24 hours on weekdays and 72 hours on weekends. All such inquiries will be answered in accordance with Care Net affiliation standards, the *Commitment of Care and Competence*, and Care Net policy statements.
- Work closely with PDL Director to share recommendations for client care improvement, track full-circle communication with PDL staff and center staff, meet training needs for new and existing pregnancy centers and establish methods to track affiliate performance metrics after the completion of training.
- Upon completion of Connecting Conversations Instructor Certification, moderate Connecting Conversations

cohorts online as needed for training purposes.

- Attend weekly PDL staff meetings and bi-weekly one-on-one meetings with the supervisor.
- Attend morning devotions (remotely) with Care Net National staff as supervisor assigns.
- Assist other program staff members as directed by PDL Director
- Other responsibilities as assigned by the PDL Director

## **Conference and Other Events**

• Travels to and performs duties, as assigned, at the Care Net annual conference and/or other center training opportunities.

### Other Duties as Assigned

### **Position Requirements**

- Is a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Keeps Christ central in our individual and corporate lives and shares the Gospel of Jesus Christ. Attends and participates in daily staff devotions, regular prayer, and fasting
- Possesses a strong commitment and dedication to Care Net's pro-life position and related sexual purity/health issues.
- Agrees with Care Net's Statement of Faith and Mission/Vision, and will seek to conduct him or herself according to the Core Values and Employee Conduct Policy.

<u>To apply:</u> Please send a cover letter and resume to Erin Forsythe, Vice President of Strategic Programs, at eforsythe@care-net.org. Be sure to include in the cover letter why you desire to work for Care Net, specifically Pregnancy Decision Line, along with your qualifications.

Additionally, please include you responses to the following:

- Please describe your relationship with Jesus Christ (250 words or less)
- Please describe your position on pro-life matters (250 words or less)

No phone calls please.