



Position Title:
Pregnancy Decision Line Coach

Reports to: Pregnancy Decision Line Lead Coach

Direct Reports: None

Position Status: Part Time (Non-Medical)

Location: Charlotte, NC

Position Focus

Pregnancy Decision Line is Care Net's national real time Call Center for women and men considering abortion. A Pregnancy Decision Line (PDL) Coach is primarily focused on providing compassion, hope, and help to women and men facing unplanned pregnancies through pregnancy coaching and referrals for in-person support. This position also includes client documentation and follow up. This is a part-time position (30 hours/week to include one evening); as such, the schedule is set by the Pregnancy Decision Line Director.

Core Responsibilities

- Provide Biblically based, compassionate, Christ-centered pregnancy coaching and Gospel conversations over the phone to at-risk clients.
- Identify pressures pushing client towards abortion, with the intention of reducing the impact of pressures by resource referral, local pregnancy center referral, and advocating for direct client support when appropriate.
- Ensure effective and punctual follow-up of all clients

Essential Job Functions

- Maintain working knowledge of abortion procedures and risks, individual state's abortion laws, pregnancy centers, and churches who are available to provide ultrasounds as well as practical help and resources to clients.
- Remain up to date on all abortion education tools, including but not limited to PDL Desk Reference Guide and PDL website.
- Responsible for accurate and thorough data entry and client record creation and maintenance.
- Ability to effectively refer client to appropriate next steps, client intake and charting, and timely follow up.
- Attend weekly PDL staff meetings and bi-weekly one-on-one meetings with supervisor.
- Attend morning devotions (remotely) with Care Net National staff as supervisor assigns.
- Assists other program staff members as directed by PDL Director.

- Other responsibilities as assigned by PDL Director.

Conference and Other Events

- Travels to and performs duties, as assigned, at the Care Net annual conference, and/or other national trainings.

Position Requirements

- Is a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Keeps Christ central in our individual and corporate lives and shares the Gospel of Jesus Christ. Attends and participates in daily staff devotions, regular prayer, and fasting
- Possesses a strong commitment and dedication to Care Net's pro-life position and related sexual purity/health issues.
- Agrees with Care Net's Statement of Faith and Mission/Vision, and will seek to conduct him or herself according to the Core Values and Employee Conduct Policy.

Qualifications

- Minimum one year of experience as a volunteer or employee in some Pregnancy Center ministry capacity.
- Strongly skilled in interpersonal communication, active listening, coaching, organization, and problem solving.
- Ability to carry out responsibilities with minimal supervision.
- A demonstrated commitment to high professional ethical standards and a diverse workplace.
- Excels at operating in a fast paced, community environment.
- Excellent people principles, open to direction and collaborative work style, and commitment to getting the job done effectively.

Preferred Qualifications

- College degree or job experience equivalent
- Familiarity with Microsoft Office, cloud-based databases, and a comfortability in learning new technology.

To apply:

Please send a cover letter and resume to Angie Ivey, PDL Director, at aivey@care-net.org Be sure to include in the cover letter why you desire to work for Care Net, specifically Pregnancy Decision Line, along with your qualifications.

Additionally, please include your responses to the following prompts:

- Please describe your relationship with Jesus Christ (250 words or less)
- Please describe your position on pro-life matters (250 words or less)

No phone calls please.