



**Position Title: Pregnancy Decision Line Bilingual Nurse Coach**

**Reports to:** Pregnancy Decision Line Lead Coach

**Exempt/Non-Exempt:** Non-exempt

**Direct Reports:** No

**Position Status:** Part Time (Medical)

**Salary/Hourly:** Hourly

**Locations:** Dallas, TX

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**Position Focus**

Pregnancy Decision Line is Care Net's national real time helpline for women and men considering abortion. The Pregnancy Decision Line (PDL) Nurse Coach is primarily focused on providing education about pregnancy and abortion, referrals for care, and emotional and spiritual support to callers (women and men) facing unplanned or unexpected pregnancies. Pregnancy options coaching is provided over the phone and via electronic communication, including communication in Spanish for Bilingual callers. Additionally, this position includes administrative and direct program services support to the PDL Lead Coach and the PDL Director. This is a part-time hourly position (29 hours/week to include one evening); as such, the schedule is set by the Pregnancy Decision Line Lead Coach.

**Core Responsibilities**

- Provide education about pregnancy, fetal development, abortion procedures and risks to callers using medically referenced resources.
- Maintain a good working knowledge of all education tools, including but not limited to PDL Desk Reference Guide and PDL website.
- Maintain a good working knowledge of PDL referral resources and provide referrals for care and other support to callers as indicated.
- Provide biblically based, compassionate, Christ-centered coaching and Gospel conversations to callers, as able.
- Maintain a current professional license, adhering to high standards of moral integrity.
- Comply with professional continuing education requirements.
- Maintain effective and timely courtesy call follow-up of callers, as permitted by caller.
- Maintain effective and cordial working relationships with referral network.
- Effectively complete all facets of the call including: provision of options coaching, referrals for further support and care, creation of the call record, data entry, and documentation of any courtesy call/text/email follow-up.
- Attend weekly PDL staff meetings and bi-weekly one-on-one meetings with supervisor.
- Attend morning devotions (remotely) with Care Net National staff.
- Assists other program staff members as directed by PDL Director.
- Other responsibilities as assigned by the PDL Lead Coach and the PDL Director.

### **Conference and Other Events**

- Travels to and performs duties, as assigned, at the Care Net annual conference, and/or other national and medical trainings.
- Remote position requires travel to attend quarterly four-day trainings.

### **Position Requirements**

- Fluent in both English and Spanish.
- Possesses strong oral and written communication skills. Able to perform at a high level of competency of articulating thoughts clearly in both English and Spanish.
- Is a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Keeps Christ central in their individual and corporate lives and shares the Gospel of Jesus Christ. Attends and participates in daily staff devotions, regular prayer, and fasting
- Possesses a strong commitment and dedication to Care Net's pro-life position and related sexual purity/health issues.
- Agrees with Care Net's Statement of Faith and Mission/Vision, and will seek to conduct him or herself according to the Core Values and Employee Conduct Policy.

### **Qualifications**

- Minimum of an Associate's Degree in nursing (ADN).
- Minimum one year of experience as a helping professional with client or patient interaction.
- Minimum one year of experience as a volunteer or employee in some Pregnancy Center ministry capacity is preferred.
- Current compliance with continuing professional education requirements for license/credentials
- Skilled in interpersonal communication, active listening, coaching, organization, and problem solving.
- Ability to carry out responsibilities with minimal supervision.
- A demonstrated commitment to high professional ethical standards.
- Excels at operating in a fast-paced environment.
- Excellent people principles, open to direction and collaborative work style, and commitment to getting the job done effectively.

### **Preferred Qualifications**

- Minimum of a licensed vocational/practical nurse (LVN/LPN) or Bachelor's Degree of Science in Nursing (BSN)
- Familiarity with Microsoft Office, cloud-based databases, and a comfortability in learning new technology.

**To apply:**

Please send a cover letter, resume, and Care Net Employment Application to Angie Ivey, PDL Director, at [aivey@care-net.org](mailto:aivey@care-net.org). Be sure to include in the cover letter why you desire to work for Care Net, specifically Pregnancy Decision Line, along with a copy of your current license.

Additionally, please include your responses to the following prompts:

- Please describe your relationship with Jesus Christ (250 words or less)
- Please describe your position on pro-life matters (250 words or less)

No phone calls please.